

Trading Partner Transaction Sheet

EDI Transaction: _____

Trading Partner: _____

Todays Date: _____ Spoke with: _____

HIPAA Transaction? Yes No

If no, why not? _____

ISA and GS IDs (qualifiers): _____

Communication Modes:

- FTP HTTP BBS
- Connect Direct (aka NDM): TCP/IP SNA (may not be installed)
- Modem (Cleo) Asynch Bi-Synch (we can not accommodate)

Instructions within a Mode:

- Push (giving) Pull (taking/receiving)

IP Address _____ Port # _____

UserID _____ Password _____

Mailbox Address _____

BBS Phone # _____ Provider # _____

- Frequency:** daily Weekly Bi-Weekly
 Monthly Bi-Monthly Quarterly

How many files: 1 file per transaction 1 file with many transactions

Incremental Updates or full files? _____

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Planning on implementing 997 Transaction?
(Functional Acknowledgement)

Yes

No

Planning on implementing 824 Transaction?
(Application Advice/Error (Amisys, MedImpact, etc))

Yes

No

Time of Day: _____

File size/volume: _____

Is transaction already in production?

Yes

No

If yes, with PHS or other TP? _____

Contact Name	Title/Organization	Phone #	Alt #	e-mail address
<i>Development / Production</i>				
<i>Error Contact</i>				

Trading Partner Transaction Sheet

The Transmission Process how file(s) are transmitted: incoming or outgoing	
Step	Process
DELIVERABLE:	

The Flow Process Flow process once received into Gentran	
Step	Process
DELIVERABLE:	

The Data Specs File layout or definition of file(s). Companion Guide (large document -- receive via e-mail or fax)	
Step	Process
DELIVERABLE:	

Presbyterian Health Services – **DRAFT**
Trading Partner Transaction Sheet

Data Managers	
Specific details of script: name, functionality/personality, location, etc	
Step	Process
DELIVERABLE:	

Post-Processes	
Processes after translation	
Step	Process
DELIVERABLE:	

Test Entire Flow	
Testing of automated process -- all of the way through (non-manual process)	
Step	Process
DELIVERABLE:	

Sign-Offs			
Department	Date	Sign Name	Print Name
Claredi Cert			
EDI Team			
Business Area			
Application Area			
Change Control			

Presbyterian Health Services – **DRAFT**
Trading Partner Transaction Sheet

Summary

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Trading Partner Transaction Sheet

Notes:

If TP is pushing to us the TP needs our IP Address, User ID and password.

If we are pulling information we need the TPs IP Address, User ID and password.

If going to BBS to retrieve file we need to get a UserID, Password, Mailbox Addr, BBS Phone #
and Provider # (which is specific to RAs)

If going thru Connect Direct (NDM) need to get IP Address and Port #

